



FREMONT COUNTY Libraries

Engaging Minds • Enriching Lives

Regular meeting of the Fremont County Library System Board of Directors held on October 7, 2015 at 9:30 a.m. at Fremont County Library – Dubois, 202 First Street, Dubois, WY.

Linda Bebout, Chair, called the meeting to order at 9:36 a.m.

Board Members Present: Don Newton, Nancy Wright, Judy Johnson, Carol Steidley and Linda Bebout. Also present JoAnn Collins, Rebecca Thomas, Tom Norwood, Treva Higgins, Gloria Brodle and Jenny Wills. Commissioner Ray Price was absent – excused. Also present Ray Charles, President, Lander Library Friends Association (LLFA).

1. **Approval of Agenda** – Linda added item “C” under New Business: Executive Session for personnel. **Nancy Wright** moved to approve the agenda as amended; **Carol Steidley** seconded. The motion was approved unanimously.

2. **Presentations – Tech on the Go** – Jenny reviewed the various components of the Tech on the Go program available once per month at each of the three libraries. She demonstrated the Kinex, Lego Robotics, Ozobots, Snap Circuits, Cubelets, and Sphero. There is a 3D pen but the staff are still trying to determine how to use this in the program, because the pen gets hot and the filament is expensive. Jenny noted that currently the children are mostly exploring the various components but in the future children will be pushed in their explorations into the various STEM (science, technology, engineering and math) areas. Jenny commented that she has trained the library staff on the components so she does not need to attend each session of Tech on the Go. She added that she and librarians have taken it to a couple of the schools in Lander and it has been a hit. JoAnn commented that eventually she would like to have a program set for each library. She also sees the program developing and utilizing teen volunteers mentoring younger children in the future.

3. **Approval of Consent Agenda**
 - Minutes** – Regular Meeting, September 9, 2015
 - Record of Financial Statements**
 - General Fund – Statements as of August 31, 2015
 - Donation Register
 - Cash Flow Projection
 - Approval of Bills**
 - Purchase Orders **None**
 - Check Numbers: **22274 - 22358** written on the Operating Account
 - Exceptions: **22289**
 - Payroll: **22280 – 22290**
 - Direct Deposit: **91501 – 91539**
 - Transfer from WYOSTar **\$180,000**

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Don Newton moved to approve the consent agenda as presented; **Judy Johnson** seconded. The motion was approved unanimously. Linda, as chair, asked Rebecca to file the financial statements.

4. Reports Roundtable – Nancy noted she is continually awed by all of the activities in the libraries. Gloria stated that the dinner theater fundraiser was a success and they have finished raising funds for the Community Room. Judy noted that she is excited for the REBOOT @ Your Library program. Rebecca commented that the auditors have reviewed the library's books and so far have not mentioned any deficiencies. Jenny commented that there was a misunderstanding on the service level agreement with Pine Cove, which affects the monthly lease of wireless access points and switches approved by the Board last month. Jenny has a meeting scheduled with Pine Cove this afternoon to find a way to still get the lightly used switches and wireless access points for a monthly cost of \$400. Ray described the actions that the LLFA took at their retreat last weekend. The group will continue to operate the 2 Book Nook locations in Lander. The Book Nooks raise about \$5,000 annually for the organization. In addition, the LLFA thinks they can fund about half of the wish list that was presented to them.

JoAnn commented that she wants to continue to pull the libraries together for systemwide programming. Some of the programs she would like to initiate is "1,000 Books Before Kindergarten" and "Born to Read". Don asked about "Lucky Day". JoAnn replied that this is an offering by Baker & Taylor so that patrons have the opportunity to get the latest book releases. She is still evaluating the need for this type of program and would start it on a trial basis to see if it is a wise use of collection budgets. Don also asked about Overdrive. JoAnn replied that she is talking with Overdrive and is trying to get a break on the pricing for our library system. She will be discussing the issue when she visits the Wyoming State Library next week. Tom noted that the sewer drain issue at the Riverton Library has been resolved and the drains are working very well. Linda commented that the Riverton School District has applied for a grant that would provide a book a month for every child born at the Riverton Hospital until they reach the age of 5. This is probably the "Dolly Parton Imagination Library" program. Linda is concerned that the parents of these children may not have the literacy skills to read the books to their children. JoAnn commented that she would like to look into an adult literacy program for the county. Carol thanked everyone for their hard work. Treva noted that she attended Wyoming Library Association (WLA) annual conference a couple of weeks ago and attended a STEM workshop and one on young adult programs. She enjoyed the conference very much and the information she received will definitely be helpful as manager of the Dubois Library.

5. Policy Review – None

6. Action Items

Unfinished Business:

- A.** Riverton Roof/Drainage Update – Tom noted that since submitting his report, he received a response from JR Oakley of the county regarding his conversations with the contractors who did not bid on the Riverton Roof/Drainage project. The responses were consistent with the ones Tom heard also. Tom has shared all of this information with Kurt Dubbe and thinks the new timeline should address many of the concerns voiced.

Tom is planning to have conversations with Kurt in early November to prepare for the next bid process.

- B. Riverton Library Community Room Project – Gloria noted that she is working on the stage drapes and if money is left over, the countertops in the kitchen area will be replaced.

New Business:

- A. REBOOT @ Your Library – Jenny noted that she talked with John McPhail, a systems engineer with Dubois Telephone Exchange, about refurbishing library computers that are destined for recycling. He agreed to conduct the program and teach patrons how to configure a Linux operating system on them. The computers come with a monitor, keyboard and mouse. The systems will not have WiFi or a graphics card. There will be 2 sessions for 2 hours each. The program will be restricted to teenagers (ideally at least 16 years old) and adults. In addition, the library briefed the Capital Revolving Committee at the county about the program and they agreed that it sounded like a good program and a good use of county assets. The consensus of the board members is that this will be a fabulous program.
- B. Food for Fines – JoAnn noted this is a program that has been held at the library for years. This only applies to overdue fines, not for lost items. Gloria noted that the balance of fines rarely is over \$20. **Carol Steidley** moved to approve the collection of non-perishable food products in lieu of patron fines for the months of November and December 2015; **Don Newton** seconded. The motion was approved unanimously.
- C. Executive Session for Personnel – **Don Newton** moved to adjourn to executive session for personnel; **Nancy Wright** seconded. The motion was approved unanimously. **Nancy Wright** moved to return to public session; **Carol Steidley** seconded. The motion was approved unanimously.

Correspondence – None

Other Business – Linda and Don noted that they will not be in attendance at the November board meeting. Nancy will serve as chair.

Linda declared the meeting adjourned at 11:41 a.m.

Upcoming Calendar:

Next regular board meeting – Wednesday, November 4, 2015 in Lander, 9:30 a.m.



Linda Bibout, Chair


Nancy P. Wright, Vice-Chair


Don Newton, Treasurer


Judy Johnson, Member


Carol Steidley, Member


Rebecca Thomas
Recording Secretary