



Regular meeting of the Fremont County Library System Board of Directors held on April 5, 2017 at 9:30 a.m. at Fremont County Library – Lander, 451 North 2nd Street, Lander, WY.

Nancy Wright, Chair, called the meeting to order at 9:35 a.m.

Board Members Present: Nancy Wright, Carol Steidley, Jane Lynn and Heather Morrison. Don Newton was absent – excused. Also present Rebecca Thomas and Tom Norwood. Janette McMahon attended via telephone conference. Commissioner Ray Price and Jeannette Woodward were absent – excused. Also present Ray Charles, President Lander Library Friends Association (LLFA).

Nancy welcomed Janette, the recently hired library director. Ray Charles described how the three Friends groups are planning to approach the commissioners supporting the importance of libraries in our communities.

1. Approval of Agenda – Heather Morrison moved to approve the agenda as presented; **Carol Steidley** seconded. The motion was approved unanimously.

2. Presentations – Nancy highlighted the editorial by Steve Peck that appeared in the Riverton Ranger and Lander Journal. There has also been a donation of \$1,000 by Home Source Realty in the name of Kathleen Galitz to the Riverton Library to purchase adult collection materials.

3. Approval of Consent Agenda

Minutes – Regular Meeting, March 1, 2017; Special Meeting, March 14, 2017

Record of Financial Statements

General Fund – Statements as of February 28, 2017

Donation Register

Cash Flow Projection

Approval of Bills

Purchase Orders **4525, 4526**

Check Numbers: **23648 - 23727** written on the Operating Account

Exceptions: **None**

Payroll: **23661 – 23672**

Direct Deposit: **31701 – 31733**

Transfer from WYOSTar **\$200,000**

Carol Steidley moved to approve the consent agenda as presented; **Heather Morrison** seconded. The motion was approved unanimously. Nancy, as chair, asked Rebecca to file the financial statements.

4. Reports Roundtable – No comments were made.

5. Policy Review

A. Local History –Jane Lynn moved to adopt the Local History Policy on third reading, **Heather Morrison** seconded. The motion was approved unanimously. Nancy read the Local History Policy into the minutes:

Local History Collections (Rare and/or Unique)

It is the goal of the library to make its materials as accessible to patrons as possible. However, certain local history materials should receive special protection and their circulation should be limited. This policy applies primarily to materials that are shelved as a separate local history collection. Books and other materials may receive this designation for one or more of the following reasons:

- A significant part of the works concerns the history of:
 - Fremont County.
 - Adjoining counties during the early period (exploration, Native Americans, homesteading, etc.). This would include counties that adjoined Fremont during the Territorial period.
 - Wyoming. When materials are rare, hard to find, fragile or published by a small regional or local press.
 - American West. When works are very unusual/rare and especially appropriate to the collection.
- Books or other materials contain genealogies of pioneer families who settled in Fremont and adjacent counties.
- Preservation and protection weigh more heavily than ease of access.
- Researchers and other users might reasonably assume that responsibility for preserving the items and making sure that they continue to be available rests with the library (for example, responsibility for Central Wyoming College materials rests primarily with the college library. Lander Library may include CWC materials in its collection but it is not responsible for their continued availability).
- The works were written or produced by local authors. Note: discretion should be used in making these selections. It is not really feasible to include all local, poetry, fiction, and self-published items in the collection. Authors may also prefer that their work is readily available and can be checked out by library patrons.

Local history should be an active, living collection and new materials should be added regularly. The works of local publishers like the High Plains Press should be reviewed regularly for purchase, both to improve the collection and to support the continuing publication of local materials.

Materials should not usually be included in the locked case collection when they:

- Have little or no local importance.
- Concern the post-statehood or the post-range war/homesteading period in other Wyoming counties
- Are unlikely to be helpful to residents interested in local history.
- Are widely available from large commercial publishers.
- Would be more accessible if they were given to another library. For example, it might be the case that some Wyoming materials would get more use if they were housed in the State Library.
- Are duplicates of works already in the local history collection. It is sometimes desirable, however, to include multiple copies of very rare, fragile, or important works.

The map below shows Fremont County about 1885. County boundaries changed several times over the years. During the early period, Fremont extended all the way to the Montana line. Carbon and Johnson Counties adjoined Fremont on its eastern boundary. Uinta was on the west.

B. Conflict Resolution – The board members discussed number 3 in the policy. The consensus of the board members was to delay adoption of this policy until Janette has an opportunity to review it.

C. Board and Director Responsibilities – The board members discussed bullet points 3 and 6. The consensus of the board members was to delay adoption of this policy until Janette has an opportunity to review it.

6. Action Items

Unfinished Business:

A. Riverton Roof/Drainage Update – Tom distributed a document on the roof project and reviewed each point. He also reviewed the photographs that demonstrate the drainage issues. Tom requested Board approval to go to the county commissioners to request additional payment for services from the architect and to correct additional roof and drainage issues that have arisen. **Jane Lynn** moved to allow Tom to approach the commissioners to resolve the issues with the Riverton Roof and Drainage Project; **Carol Steidley** seconded. The motion was approved unanimously.

New Business:

A. Meeting Room After Hours – Nancy noted that since the Riverton and Lander libraries are now closing at 7pm, it has caused some groups who book conference rooms to have to pay the room rental fee of \$25. After a discussion, the Board chose to not take any action.

Correspondence:

- A.** WSL Outrider Newsletter
- B.** Assessed Valuation

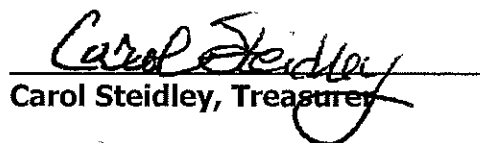
Other Business – Nancy noted that the Capital Revolving Committee decided not to recommend approval of the Library's request for new computers to the county commissioners. Nancy commented that she will be attending the county commission meeting on Tuesday, April 11 for approval to hire two positions (Lander Library Manager and a PT Library Aide in the Children's department in Riverton). Janette will be in attendance at the May board meeting.

Nancy declared the meeting adjourned at 11:02 a.m.

Upcoming Calendar:

Next regular board meeting – Wednesday, May 3, 2017 in Dubois, 9:30 a.m.

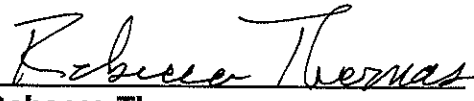

Nancy P. Wright, Chair


Carol Steidley, Treasurer


Jane Lynn, Member


Heather Morrison, Member

absent
Don Newton, Member


Rebecca Thomas
Recording Secretary