



Regular meeting of the Fremont County Library System Board of Directors held on April 4, 2018 at 9:30 a.m. at Fremont County Library – Lander, 451 North Second Street, Lander, WY.

Carol Steidley, Chair, called the meeting to order at 9:32 a.m.

Board Members Present: Carol Steidley, Jane Lynn and Terry Hafner. Heather Morrison was delayed. Sharon Mensing was absent – excused. Also present Janette McMahon and Rebecca Thomas. Commissioner Ray Price was absent – excused. Also present Commissioner Clarence Thomas.

1. Approval of Agenda – Jane Lynn moved to approve the agenda as presented; **Terry Hafner** seconded. The motion was approved unanimously.

2. Presentations – None

3. Approval of Consent Agenda

Minutes –Regular Meeting, March 7, 2018

Record of Financial Statements

General Fund – Statements as of February 28, 2018

Donation Register

Cash Flow Projection

Approval of Bills

Purchase Orders **None**

Check Numbers: **24456 - 24522** written on the Operating Account

Exceptions: **None**

Payroll: **24465 – 24473**

Direct Deposit: **31801 – 31827**

Transfer from WYOSTar: **\$150,000**

Jane Lynn moved to approve the consent agenda as presented; **Terry Hafner** seconded. The motion was approved unanimously. Carol, as chair, asked Rebecca to file the financial statements.

4. Reports Roundtable – Janette reviewed the items approved by the Fremont County Library Foundation at the meeting on March 8 that will be purchased in the next fiscal year. It includes Overdrive (\$9,000), Movie Licensing (about \$1,000), which allows the libraries to show movies to the public without violating copyright laws and a summer performer (\$2,000). Heather Morrison joined the meeting. The re-wiring project in Riverton has gone very well. The library managers are developing workshops for the next staff training day to share information they received at PLA with all library staff. In addition, all library managers will be attending the next FCL Foundation meeting that will be held on May 10th

in Dubois. Heather commented that she likes the emailed newsletter. Hard copies are available for patrons at the circulation desks in all 3 libraries.

5. Policy Review

- A.** Professional Development Policy – Carol noted that this policy has been reviewed by the Board several times. The group had several small changes and clarifications to the policy, but nothing that changed the overall content of the policy. **Jane Lynn** moved to approve the Professional Development Policy as amended; **Heather Morrison** seconded. The motion was approved unanimously.
- B.** Meeting Room Policy – Janette noted that the revision of the current policy has many differences. One of the major changes is that the revised policy allows for commercial use of the meeting rooms. The policy has been reviewed by the county attorney and all of Jodi's suggestions have been incorporated into the policy. The consensus of the board members was to re-write the portion of the policy on commercial and non-profit use for clarification. They also agreed to not allow any private parties at any of the libraries. This revised policy will come back for discussion at the next board meeting. Terry suggested if a group must be bumped from a meeting room that the decision be made by the Library Executive Director rather than a Library Manager. Jane suggested that commercial use fees be a flat fee for up to 2 hours for the meeting room and then a per hour charge.

6. Action Items

Unfinished Business:

- A.** Riverton Drainage Update – The project will be closing out soon. Janette will have more information at the next board meeting.

New Business: None

7. Correspondence:

- A.** WSL Outrider Newsletter – this is available online through the WSL website.

Other Business – None

Carol declared the meeting adjourned at 10:35 a.m.

Upcoming Calendar:

Reminder: Budget hearing with commissioners Tuesday, April 17 at 3:30pm.

Next regular board meeting – Wednesday, May 2, 2018 in Dubois, 9:30 a.m.

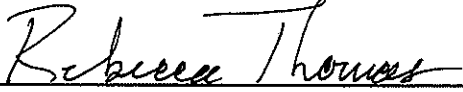

Carol Steidley, Chair


Heather Morrison, Vice-Chair


Jane Lynn, Treasurer


Terry Hafner, Member

absent
Sharon Mensing, Member


Rebecca Thomas
Recording Secretary