



Regular meeting of the Fremont County Library System Board of Directors held on June 6, 2018 at 9:30 a.m. at Fremont County Library – Riverton, 1330 West Park Ave., Riverton, WY.

Carol Steidley, Chair, called the meeting to order at 9:34 a.m.

Board Members Present: Carol Steidley, Jane Lynn, Terry Hafner and Heather Morrison. Sharon Mensing was absent – excused. Also present Janette McMahon and Rebecca Thomas. Commissioner Ray Price was absent – excused. Also present Gabrielle St. Clair.

Janette introduced Gabrielle St. Clair who is the PLA intern for the summer to the board members.

1. Approval of Agenda – Heather Morrison moved to approve the agenda as presented; **Terry Hafner** seconded. The motion was approved unanimously.

2. Presentations – None

3. Approval of Consent Agenda

Minutes –Regular Meeting, May 2, 2018

Record of Financial Statements

General Fund – Statements as of April 30, 2018

Donation Register

Cash Flow Projection

Approval of Bills

Purchase Orders **4547, 4548**

Check Numbers: **24586 - 24664** written on the Operating Account

Exceptions: **None**

Payroll: **24597 – 24606**

Direct Deposit: **51801 – 51829**

Transfer **to** WYOSTar: Tax revenue income received in excess of **\$250,000**

Janette reviewed the purchase orders on the consent agenda. The library system will be hosting the Arapahoe National Art Show from July through September. **Heather Morrison** moved to approve the consent agenda as presented; **Jane Lynn** seconded. The motion was approved unanimously. Carol, as chair, asked Rebecca to file the financial statements.

4. Reports Roundtable – Janette noted that the Lander Parking Lot party was a great event and the entire system is busy with summer events. The 32-hour position in Riverton has been filled and there are good applicants for the 24-hour position in Riverton. The full time custodian in Riverton has submitted his resignation. The commissioners have been working on the county budget and has not requested any additional cuts to the library budget. They

have also approved wage increases for full time employees. They still have to work out the salaries for part-time employees. Carol stated that she would like to discuss library salaries and needed increases before the next budget is submitted.

5. Policy Review

- A. Meeting Room Policy – Janette noted that there were a couple of additions to the policy for clarification. **Jane Lynn** moved to approve the revised Meeting Room Policy as presented; **Heather Morrison** seconded. The motion was approved unanimously.

6. Action Items

Unfinished Business:

- A. Riverton Drainage Update – Janette noted that there are some warranty items that need attention to complete the project. Jim Anderson will be wrapping up the two grants that funded this project.

New Business: None

7. Correspondence:

- A. WSL Outrider Newsletter – this is available online through the WSL website.

Other Business – Heather noted that she will probably need to call in for the June 27 board meeting.

Carol declared the meeting adjourned at 10:06 a.m.

Upcoming Calendar:

Next regular board meeting – Wednesday, June 27, 2018 in Lander, 9:30 a.m.



Carol Steidley, Chair



Heather Morrison, Vice-Chair




Jane Lynn, Treasurer



Terry Hafner, Member

absent

Sharon Mensing, Member



Rebecca Thomas
Recording Secretary