



Approved Minutes

Regular meeting of the Fremont County Library System Board of Directors held on September 3, 2018 at 9:30 a.m. at Fremont County Library – 1330 W Park Ave, Riverton, WY 82501.

Carol Steidley, Co- Chair, called the meeting to order at 9:35 a.m.

Board Members Present: Carol Steidley, Jane Lynn and Terry Hafner. Sharon Mensing and Heather Morrison-absent. Also present Janette McMahon, Library Director and Commissioner Ray Price.

1. Approval of Agenda –Jane Lynn moved Terry Hafner seconded. The motion was approved unanimously.

2. Approval of Consent Agenda

Minutes – August 1, 2018

Record of Financial Statements

General Fund –Not given

Donation Register- Not given

Cash Flow Projection

Approval of Bills

Purchase Orders: 4558, 4559, 4560

Vouchers

Check Numbers: **24806** -**24859** written on the Operating Account

Exceptions: **24810, 24833**

Payroll: **24860 – 24869**

Direct Deposit: **71801 – 71827**

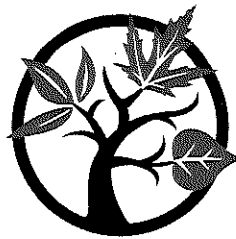
Transfer from WYOStar: \$150,000

Jane Lynn moved to approve the consent agenda with the correction to Terry Haffner's title on minutes; **Terry Hafner** seconded. The motion was approved unanimously.

3. Reports Roundtable – Janette gave an update on the evaluation process on Administration Department. PLA Intern update, very successful grant project. Janette and Intern will be in Chicago Sept 28-Oct 1 for the wrap-up. Update on training day in October. Update on Internet issues. Board was given updated wage sheet.

4. Executive Session-Personnel- **Jane Lynn** moved, **Terry Hafner** seconded. Approved unanimously.

5. Return to Regular Board Meeting- **Jane Lynn** moved, **Terry Hafner** seconded. Approved unanimously.



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6. Policy Review

1. **Patron Behavior Policy**-approved with changes
2. **Unattended Child Policy**-approved with changes

7. Unfinished Business:

- A. Riverton Drainage Update –Warranty has begun.

New Business:

- A. Discussion was held concerning Business Coordinator Position. Janette included a proposal from Hacking CPA Firm. Janette would like another month for continued evaluation. No action on the Business Coordinator position was taken.

8. Correspondence:

- A. WSL Outrider Newsletter – this is available online through the WSL website.
- B. FCLS Newsletter available online.

Other Business –

1. Update was given on Heather Morrison from the Go Fund Me page.
2. Discussion was held over Sharon Mensing’s seat on the Board. Commissioner Price gave an update that she would be replaced on the board and that interviews would be held at the next Commissioner Meeting on September 11, 2018. Jane Lynn volunteered to give Sharon a courtesy call.

Upcoming Calendar:

Next regular board meeting – Wednesday, October 3, 2018 in Dubois, 9:30 a.m.

absent

Heather Morrison, Chair

Carol Steidley, Vice-Chair

Jane Lynn, Treasurer

absent

Sharon Mensing, Member



FREMONT COUNTY
Libraries
Engaging Minds • Enriching Lives

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Terry Haffner
Terry Haffner, Member

Janette Miller
Recording Secretary

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