

Approved Minutes

Regular meeting of the Fremont County Library System Board of Trustees held May 3, 2023, 9:30 a.m. in person at the Riverton Library and via Zoom Meeting:

<https://us02web.zoom.us/j/88634844468?pwd=MnRkaWw4S3BZYnk1aE9Fd3ZiTzA3QT09>

AGENDA

Meeting was called to order at 9:39 am by Perry Cook, Chair

Board members present: Perry Cook, John Angst, Kristin McClelland, Sherry Shelley and Anita Marple -Director

1. **Approval of Agenda** Kristen moved, Sherry seconded to approve the agenda. Motion passed.
2. **Guests:** Dubois Friends of the Library board members: Connie Ticknor (Zoom), Cynthia Boyhan (Zoom), Michelle Burdick (Zoom), Ellen Dudley (Zoom), and State Representative Pepper Ottman.
3. **Dubois Friends of the Library: Letter to Library Board & discussion.** Perry made an explanation of current situation, followed by comments from Dubois Friends of the Library Board members all pertaining to their request for additional funding to maintain Saturday open hours at Dubois Branch Library.
4. **Approval of Consent Agenda**
 - A. Regular board minutes—April meeting
 - B. Record of Financial Statements & Actions
 - Wyoming Community Bank: \$ 806,755.51 (4-28-23)
 - WSL Combined Interest Fund: \$ 13,787.786(4-10-23)
 - Tax Distribution—April: \$ 47,228.68 (4-10-23)
 - Cash Reserve: (No separate FCLS Cash Reserve in FY22-23) We have \$200,000 from the Fremont County Cash Reserve Fund included in our WCB total.
 - C. Approval of Bills & SignaturesJohn moved, Kristen seconded to accept the Consent Agenda. Motion passed.
5. **Correspondence**
 - A. Forwarded email from Commissioner Jones: re Darryl Szymanski communication. Perry suggested a distinction be made on publicity between private and library sponsored events. Kristen volunteered to draft a letter to Mr. Szymanski on behalf of the board. Anita volunteered to assist.
6. **Public Comment** Perry invited Representative Ottman to make comments if desired. Representative Ottman expressed appreciation for the libraries.
7. **Reports Roundtable**
 - A. Commissioner Update
 - B. Director & Assistant Director Reports

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8. Unfinished Business

- A. Budget process update: Review of General Fund & Special Revenue Fund budget packets
- B. Unanticipated Revenues: update
- C. Library Board letter to Commissioners: Board members confirmed that the letter was ready to send. Anita will send physical copies to the Commissioners by the end of this week.
- D. Conflict of Interest Acknowledgment document: Draft review & Request for Opinion update: There was consensus among the board that the draft was satisfactory. Action will be taken after receiving counsel from the County Attorney's office.

9. New Business

- A. Evaluation of Library Director: process: Perry reviewed the process and asked board members to complete the evaluation documents and send them to her before the June board meeting.

10. Action Items Update

Adjourned at 11:36

Next meeting: Wednesday, June 7, 9:30 am in person at the Dubois Branch Library and via Zoom Meeting.